

# **Parent Council Meeting Wednesday 17<sup>th</sup> November 2021 Fossoway Primary School**

## **Minutes**

- 1. Present:** Natalie Harrower (NH, Chair), Sadie Watson (SW, Vice Chair), Mrs. Allan (FA, Head Teacher), Jim Pritchard (JP), Callum MacInnis (CM), Katherine Wallace (KW), Ruth Walker (RW), Gill Mudie (GM) Mr Haines (TH), Christina Smith (CS, Minutes)
- 2. Apologies for absence:** Lorna Hayes
- 3. Minutes of previous meeting – true record**  
Approved as a true record (proposed CS, seconded NW)
- 4. Matters arising**
  - Updated Handbook (Links to PKC guidance) – PKC deadline for new handbooks is 2 weeks away. This will contain all current information and links. SW asked whether all of Fossoway's policies were generic PKC ones. FA explained that most were but some were individual, for example, Learning through play.
  - Engaging with Parents, NH explained that she had put the Facebook item on hold as new members had expressed interest in joining. She suggested that a Sway presentation be made to introduce the PC members to the wider school community and that the PC flyer be updated that the same time. Each PC member to put together a blurb which will form part of the Sway presentation. The aim is for this to be sent out in the New Year. SW asked whether FA was still intending to have some form of Live Session for Parents. FA said she was and that it would form part of her input later but that in principal she was happy to put together some form of session in conjunction with the PTA and PC.
- 5. Financial report**  
Please find attached the financial report.  
Two items of recent expenditure, flowers sent to a family in our school community and £551.50 to Caledonia Play for repairs to playground equipment. Balance at present, £1859.49. JP advised that he has submitted annual paperwork to PKC and expects the £400 payment soon. Payment for the School app, £480 is due soon, FA said that they would try to negotiate with the company as it was only £400 last year.
- 6. HT report**  
Please find attached.

FA highlighted 4 areas of interest raised in the recent Parent Council Chairs meeting.

- Health and Wellbeing Census to be carried out in school from P5 upwards. Parents will

receive information early in the New Year. It will be an online survey, estimated to take between 20-40 minutes to complete and will be anonymous.

- A parent engagement survey will be sent to all school in the new year.
- UNCRC (United Nations Convention on the Rights of the Child) will become Scots law soon. A challenge has been made but this doesn't relate to the content of the convention.
- School meals, all pupils in Primary school to receive free school meals. P5 starting in Jan 2022 and P6/7 from August 2022. The increase in capacity will present some challenges. Changes will also be made to how meals are prepared in future with some elements being made in school and some off site. KW asked whether there would be more vegetarian/vegan options. FA said there was an increase in the number of pupils in the school who were vegetarian but was unsure whether there would be more vegetarian/vegan options in future.

SW asked whether the school would consider using Teams for future parent contact sessions. FA said that they had considered it but were conscious of time restraints and the technical problems that can often occur. JP and KW both expressed a preference for Teams sessions and referred to the High schools use of Teams. FA said they would look at it again if face to face contact sessions were still not possible.

## 7. AOCB

JP mentioned the possibility of using another App that was significantly cheaper but might not do everything the current one does. FA explained that we would be getting Parent Portal soon which is currently in use in the High School and gives access to a range of information including data checks and accessing school reports. SW asked about notifications on the App. GM explained that some parents had struggled to view information on the App and had reported the problem to the office.

JP reminded everyone about the Christmas shopping night next week. Great raffle prizes, a Santa's Grotto and hot chocolate and waffles on sale.

NH asked whether anyone had a preference for Zoom or whether Teams would work going forward. No preference were expressed so Teams will be used going forward.

FA commented on how nice it was to see new faces and introductions were made.

## **Date of next meetings:**

Wednesday 23<sup>rd</sup> February

Wednesday 11<sup>th</sup> May

## **Please Note...**

Parent Council Agendas and Minutes are circulated to parents by email from the School Office, and a copy is on the pinboard in the School Reception. All parents are welcome to attend Parent Council Meetings as

observers, and we welcome parents coming forward if they are interested in joining the Parent Council. To contact the Parent Council directly you can speak to any member in person, or email [fossowayparentcouncil1@gmail.com](mailto:fossowayparentcouncil1@gmail.com) correspondence is then raised at Meetings.